

Contractor Performance Rating (CPR) Update

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TIMD
Transportation Infrastructure
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Reminder

Why is a new CPR system required

- ORBA concerned with MTO's existing CPR system: too subjective, includes double counting, and does not consider the scope and duration of contracts.
- MTO internal review noted that the existing CPR system was too cumbersome and time consuming to complete.
- MTO and ORBA worked on a new CPR workbook, piloted in 2017 to Spring 2024.

New CPR workbook:

- Conversion from subjective to objective scoring.
- Form Bs have been eliminated and replaced with a simplified referencing system.
- Simplified evaluation questions: Yes/No, Check boxes, Lists.
- Deducting points rather than adding and all contracts will start with 100 points.
- Automation of processes in CPR pilot workbook

November 2024 Meeting

- New CPR to be implemented for the 2026 construction season

Status Update

- CPR will continue to be in excel workbook
- Business changes in workbook
- Training

Contractor Performance Rating

Contract Specific Details:

Contract #	Contractor Name	Consultant CA Company (or in-house)
CA Name	CSA Name	ACE Name
Brief Contract Description:	zxmla	
	Working Day or Completion Date?	Environmental class designation

Mandatory Monthly Evaluations:

A monthly evaluation is required for **each month** the Contractor is performing work on site. Each month generate a new tab by entering the month and year on this tab. The tab will be generated below and will be labelled according to the date.

Year:

Month:

Create Monthly Evaluation

Quality - "Dollar Weighted" Items

Enter the tender item value if any of the following processes are on the job:

Item	Item Value
Earth	
Granular	
Asphalt Paving	
Cold In Place Recycled (CIR)	

Instructions

Contract Specific Details:

Please complete the Contract Specific Details Section at the start of the contract.

This information can be edited at any time if contract details change or if information is entered erroneously.

Mandatory Monthly Evaluations:

Each month generate a new mandatory evaluation tab.

Please ensure you complete all sections; edits can be made at any time.

Questions apply to performance in the specified month.

Tabs can be added at any time but are encouraged to be done monthly as the contract progresses.

Tabs can be deleted, by using the button located at the top of the specific tab. Users will be asked to confirm they want to delete.

Quality - "Dollar Weighted" Items

The tender item value can be updated at any time if the item value changes or the item is removed from the contract

This section does not have to be filled out until the end of the contract; however data can be entered at any time.

Refer to the CPR 2018 Guideline for enter dollar values.

TIMD

Ministry of Transportation

Ontario 

CPR Workbook Update

All the Formulas are now in the workbook and are calculating the Score.

For “Contract Execution” & "Traffic & Safety", under the questions for the monthly reports:

- Under the monthly reports, we no longer have “RFCs” as it was replaced with IR/CR
- References in the monthly reports to 100F08 has been replaced with 199F01.

Summary:

Section	Max Allowable Points for this Contract	Contractor's Current Score
Timeliness	10	Not Rated Yet
Contract Execution	15	Not Rated Yet
Traffic & Safety	15	Not Rated Yet
Environmental Performance & Compliance	10	Not Rated Yet
QC Compliance	20	Not Rated Yet
Quality - "Dollar Weighted" Items	35	Not Rated Yet

Payment

1. Was the Contractor's progress payment application compliant with the contract requirements?

☒ Yes ☐ No ☐ N/A

Clarifications and Claims, Extensions of Time and Change Orders

1. For this month have there been any IR/CR, Claims, EOTs, or DWRs?

☒ Yes ☐ No

a. Did the Contractor provide timely submissions and were they submitted as per the contract requirements for any IR/CR, Claims, EOTs or DWRs?

☒ Yes ☐ No

Specify the number of noncompliant submissions

IR/CR
Claims
EOT
DWR

1. Has the Contractor been notifying the Contract Administrator, MTO Traffic Operations Centres and Compass as per the contract specific requirements in SP199F01?

☐ Yes ☐ No ☐ N/A

Collision Response & Prevention

1. Were the Contractor's vehicles, equipment, and material stored as per SP199F01?

☐ Yes ☐ No ☐ N/A

CPR Guidelines and Training

- Updating guidelines
- Creating additional resources
- Webinar

CONTRACTOR PERFORMANCE RATING

A CONTRACT ADMINISTRATOR'S GUIDE TO RATING

Provincial Highways Management
Contract Management Office

October 2025

CPR Instruction for CA

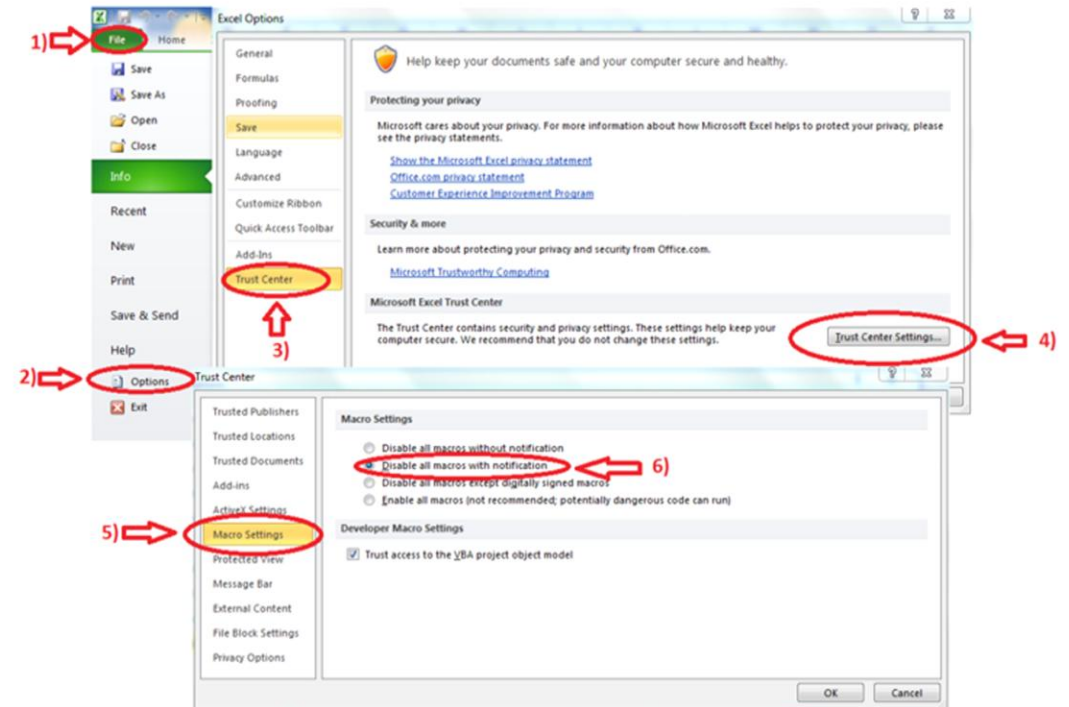
Contractor Performance Rating (CPR) Pilot- File Access and Use Requirements

The Ministry of Transportation (MTO) has issued the pilot Contractor Performance Reporting (CPR) document in the form of a macro-enabled Microsoft Excel file (.xlsm), entitled "**CPR Pilot Test v3.3.**" To ensure proper receipt and functionality of this file, the following provisions shall apply:

1. Receipt of File

- Recipients shall confirm the successful receipt of the pilot CPR file immediately upon delivery.
- Any issues with reception or file accessibility must be reported without delay.

2. Activation of Macro Functions



Thank You
Questions?