

# MTO/OACETT COMMITTEE MEETING NOTES

**Date:** October 1, 2025

**Time:** 11:00 AM - 12:00 PM

**Location:** Virtual via Microsoft Teams

<b>Attendee</b>	<b>Organization</b>	<b>Attendee</b>	<b>Organization</b>
Cheryl Farrow	OACETT	Jenn Meleschuk	MTO and co-chair
Barry Billing	OACETT and co-chair	Quinn Mieske	MTO
David Terlizzi	OACETT	Mireya Hidalgo	MTO
		Ed Marcon	MTO
		Erika Varga	MTO
		Fahim Qadar	MTO

## INTRODUCTION

- All participants introduced themselves and their roles
- Review of Previous Meeting:
  - Last meeting was held on June 27, 2025.
  - The meeting notes were posted on the Technical Consultation Portal (TCP) on September 18, 2025.
  - The Terms of Reference is also available on the TCP.
  - During the meeting, the TCP website was opened, and a broken link was found. MTO will resolve this issue, to allow OACETT to download the files.
- Agreement was reached for MTO to chair this meeting, and going forward, the chair will alternate between MTO and OACETT.
- Agreement was reached to add a standing agenda item for a 'safety minute' to be provided by the non-chairing organization.

Post meeting note: The TCP link was fixed on October 2, 2025.

NEW ITEMS	ACTION BY
<p><b>10.2025.1 Discussion on MTO requirement to have Professional Engineers as Project Managers:</b></p> <p><i>Description:</i> OACETT discussed the exclusion of certified technicians from project manager roles.</p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• Concern raised by OACETT regarding exclusion of certified technicians from project manager roles due to Professional Engineer requirement in engineering assignments.</li> <li>• Specific RFP (4023-E-0019) identified, where certified technicians were excluded for a lead inspector role.</li> <li>• MTO clarified: <ul style="list-style-type: none"> <li>◦ Professional Engineers are not required for contract administration project manager role.</li> <li>◦ Generic documents allow non-Professional Engineers, with sufficient experience.</li> </ul> </li> </ul> <p><b>ACTION:</b> OACETT to provide detailed examples. MTO to investigate and respond at next meeting.</p>	OACETT & MTO
<p><b>10.2025.2 Opportunity to have MTO employees certified:</b></p> <p><i>Description:</i> OACETT discussed the certification opportunities for MTO employees.</p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• Inquiry was received from MTO staff about certification opportunities for non-road construction employees.</li> <li>• OACETT offered support in exploring certification possibility.</li> </ul> <p><b>ACTION:</b> MTO to review potential support for OACETT certification for MTO employees.</p>	MTO

10.2025.3	<p><b>Overview of current road construction program</b></p> <ul style="list-style-type: none"><li>a. <b>Current number of road construction members</b></li><li>b. <b>Is there a requirement for more road construction members:</b></li></ul> <p><i>Description: OACETT discussed the current membership status and future demands.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"><li>• OACETT reported 1,621 active members with Road Construction designation.</li><li>• Increase in applications noted, due to changes in the Engineer-in-Training program at Professional Engineers of Ontario.</li><li>• OACETT mentioned that for OACETT retirees, they are only allowed to work up to one hundred hours in a year within engineering technology, this would include MTO consultant work.</li><li>• OACETT offered collaboration on recruitment and outreach for succession management, to attract and maintain skilled technical staff (e.g. pre-grade nine career fairs, magazine features, 'Chatter High' website, guidance councillor's association).</li><li>• MTO is currently developing a plan for outreach and recruitment and will keep OACETT informed.</li></ul> <p><b>ACTION: MTO to discuss with Construction managers if number of OACETT members should be increased. MTO to engage OACETT on plan for outreach and recruitment.</b></p>	MTO
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10.2025.4	<p><b>Yearly refresher courses offered by the Association of Consulting Engineering Companies (ACEC-ON)</b></p> <ul style="list-style-type: none"><li>a. <b>Delivery Method</b></li><li>b. <b>Course material</b></li><li>c. <b>Trainers:</b></li></ul> <p><i>Description:</i> OACETT discussed the feedback on the courses offered by ACEC-ON.</p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"><li>• OACETT provided MTO with feedback on the refresher courses.<ul style="list-style-type: none"><li>◦ They expressed past concern regarding the trainer qualifications.</li><li>◦ A recent attendee survey showed improvement.</li><li>◦ ACEC-ON provided the course content for OACETT awareness, which was appreciated.</li></ul></li><li>• MTO confirmed that the refresher course is a joint venture with ACEC-ON, and is not publicly tendered. MTO reviews and contributes content and has MTO staff attend training to ensure content is valuable and current.</li><li>• Upcoming 2026 course dates were shared with OACETT:<ul style="list-style-type: none"><li>◦ CA January 12-16 in person in Toronto,</li><li>◦ Highway Construction Inspection Feb 23-27 in person in Toronto,</li><li>◦ RCCA recertification January 15 and Feb 25, both virtual.</li></ul></li><li>• OACETT mentioned concerns with the training schedule and early/advanced registration timelines.</li><li>• OACETT suggested MTO consider regional training delivery options, beyond the Toronto area (Northern or rural areas). MTO acknowledged this suggestion, but noted ACEC may not have the capacity.</li></ul> <p><b>ACTION:</b> None</p>	
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10.2025.5	<p><b>Ontario Bill 5 implementation</b></p> <p>a. <b>Qualified person opportunity:</b></p> <p><i>Description: OACETT inquired if Bill 5 will impact staffing requirements to allow more OACETT members.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• OACETT raised potential implications of Bill 5 on staffing requirements.</li> <li>• Concern about over-qualification (e.g. requirements for Professional Engineers) and exclusion of certified technical OACETT members.</li> </ul> <p><b>ACTION: MTO acknowledged OACETT concerns and will review the staffing matrix, considering Bill 5 implementation.</b></p>	MTO
10.2052.6	<p><b>Schedule next meeting:</b></p> <p><i>Description: Committee discussed the next meeting date and chair of next meeting.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> <li>• Proposed date of next meeting: March 11, 2026</li> <li>• Chair: Barry Billing (OACETT)</li> <li>• MTO will provide the safety minute.</li> <li>• Interim meetings may be scheduled if needed.</li> <li>• Timing of the next meeting will support an update following the 2026 refresher training course delivery.</li> </ul> <p><b>ACTION: MTO to setup the next committee meeting and send the meeting invites.</b></p>	MTO