

MTO/OACETT COMMITTEE MEETING NOTES

Date: October 1, 2025
Time: 11:00 AM - 12:00 PM
Location: Virtual via Microsoft Teams

Attendee	Organization	Attendee	Organization
Cheryl Farrow	OACETT	Jenn Meleschuk	MTO and co-chair
Barry Billing	OACETT and co-chair	Quinn Mieske	MTO
David Terlizzi	OACETT	Mireya Hidalgo	MTO
		Ed Marcon	MTO
		Erika Varga	MTO
		Fahim Qadar	MTO

INTRODUCTION

- All participants introduced themselves and their roles
- Review of Previous Meeting:
 - Last meeting was held on June 27, 2025.
 - The meeting notes were posted on the Technical Consultation Portal (TCP) on September 18, 2025.
 - The Terms of Reference is also available on the TCP.
 - During the meeting, the TCP website was opened, and a broken link was found. MTO will resolve this issue, to allow OACETT to download the files.
- Agreement was reached for MTO to chair this meeting, and going forward, the chair will alternate between MTO and OACETT.
- Agreement was reached to add a standing agenda item for a 'safety minute' to be provided by the non-chairing organization.

Post meeting note: The TCP link was fixed on October 2, 2025.

NEW ITEMS	ACTION BY
<p>10.2025.1 Discussion on MTO requirement to have Professional Engineers as Project Managers:</p> <p><i>Description: OACETT discussed the exclusion of certified technicians from project manager roles.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • Concern raised by OACETT regarding exclusion of certified technicians from project manager roles due to Professional Engineer requirement in engineering assignments. • Specific RFP (4023-E-0019) identified, where certified technicians were excluded for a lead inspector role. • MTO clarified: <ul style="list-style-type: none"> ○ Professional Engineers are not required for contract administration project manager role. ○ Generic documents allow non-Professional Engineers, with sufficient experience. <p>ACTION: OACETT to provide detailed examples. MTO to investigate and respond at next meeting.</p>	<p>OACETT & MTO</p>
<p>10.2025.2 Opportunity to have MTO employees certified:</p> <p><i>Description: OACETT discussed the certification opportunities for MTO employees.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • Inquiry was received from MTO staff about certification opportunities for non-road construction employees. • OACETT offered support in exploring certification possibility. <p>ACTION: MTO to review potential support for OACETT certification for MTO employees.</p>	<p>MTO</p>

10.2025.3	<p>Overview of current road construction program</p> <p>a. Current number of road construction members</p> <p>b. Is there a requirement for more road construction members:</p> <p><i>Description: OACETT discussed the current membership status and future demands.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • OACETT reported 1,621 active members with Road Construction designation. • Increase in applications noted, due to changes in the Engineer-in-Training program at Professional Engineers of Ontario. • OACETT mentioned that for OACETT retirees, they are only allowed to work up to one hundred hours in a year within engineering technology, this would include MTO consultant work. • OACETT offered collaboration on recruitment and outreach for succession management, to attract and maintain skilled technical staff (e.g. pre-grade nine career fairs, magazine features, 'Chatter High' website, guidance councillor's association). • MTO is currently developing a plan for outreach and recruitment and will keep OACETT informed. <p>ACTION: MTO to discuss with Construction managers if number of OACETT members should be increased. MTO to engage OACETT on plan for outreach and recruitment.</p>	<p>MTO</p>
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10.2025.4	<p>Yearly refresher courses offered by the Association of Consulting Engineering Companies (ACEC-ON)</p> <p>a. Delivery Method</p> <p>b. Course material</p> <p>c. Trainers:</p> <p><i>Description: OACETT discussed the feedback on the courses offered by ACEC-ON.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • <i>OACETT provided MTO with feedback on the refresher courses.</i> <ul style="list-style-type: none"> ○ <i>They expressed past concern regarding the trainer qualifications.</i> ○ <i>A recent attendee survey showed improvement.</i> ○ <i>ACEC-ON provided the course content for OACETT awareness, which was appreciated.</i> • <i>MTO confirmed that the refresher course is a joint venture with ACEC-ON, and is not publicly tendered. MTO reviews and contributes content and has MTO staff attend training to ensure content is valuable and current.</i> • <i>Upcoming 2026 course dates were shared with OACETT:</i> <ul style="list-style-type: none"> ○ <i>CA January 12-16 in person in Toronto,</i> ○ <i>Highway Construction Inspection Feb 23-27 in person in Toronto,</i> ○ <i>RCCA recertification January 15 and Feb 25, both virtual.</i> • <i>OACETT mentioned concerns with the training schedule and early/advanced registration timelines.</i> • <i>OACETT suggested MTO consider regional training delivery options, beyond the Toronto area (Northern or rural areas). MTO acknowledged this suggestion, but noted ACEC may not have the capacity.</i> <p>ACTION: None</p>	
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10.2025.5	<p>Ontario Bill 5 implementation</p> <p>a. Qualified person opportunity:</p> <p><i>Description: OACETT inquired if Bill 5 will impact staffing requirements to allow more OACETT members.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • OACETT raised potential implications of Bill 5 on staffing requirements. • Concern about over-qualification (e.g. requirements for Professional Engineers) and exclusion of certified technical OACETT members. <p>ACTION: MTO acknowledged OACETT concerns and will review the staffing matrix, considering Bill 5 implementation.</p>	MTO
10.2052.6	<p>Schedule next meeting:</p> <p><i>Description: Committee discussed the next meeting date and chair of next meeting.</i></p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • Proposed date of next meeting: March 11, 2026 • Chair: Barry Billing (OACETT) • MTO will provide the safety minute. • Interim meetings may be scheduled if needed. • Timing of the next meeting will support an update following the 2026 refresher training course delivery. <p>ACTION: MTO to setup the next committee meeting and send the meeting invites.</p>	MTO