

Ministry of Transportation's Request for Services Process for the Toronto and Ottawa Uploads

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Purpose

- This deck is intended to provide a brief overview of the Due Diligence Request for Services (RFS) for Ottawa Road 174 Due Diligence Assessment and Don Valley Parkway (DVP) - Gardiner Expressway Due Diligence Assessment.

Overview

What is the nature and scope of the consultant-led work?

The base scope for consulted-led due diligence assignment includes:

- information gathering;
- an open book financial/technical valuation of the assets, the condition/state of repair of these assets, and associated liabilities;
- infrastructure inspection and condition assessments;
- identifying/disentanglement of operating procedures and costs; and
- identifying all right-of-way, airspace, and underground ownership, legal, and corridor management considerations.

How is the consulted led work procured?

- This Request for Services (RFS) was an invitation to put forward a proposal for the provision of services to the Ministry of Transportation (Ministry) as contemplated under Supply Ontario's Enterprise-wide Management Consulting Services Vendor of Record (VOR) arrangement.
- The Ministry proceeded with the competitive procurement of a management consultant through a second stage selection RFS using the VOR for the financial valuation, contract disentanglement, technical evaluation and implementation options and considerations components of the due diligence assessment.
- The RFS required the management consultant to name an Engineering Service Provider (ESP) from the Ministry's Registry Appraisal and Qualification System (RAQS) as their subconsultant, to carry out the technical evaluation and carry out engineering assessments to support financial valuation and contract disentanglement workstreams. Only ESPs approved in RAQS for ESP in the Prime Specialty for Highway Engineering – Detail Design – Multilane Arterial and Expressway – Major Reconstruction and/or Widening can be a subcontractor in the submitted proposal.

Award

- Deloitte LLP, was the successful vendor for both **Toronto and Ottawa** due diligence assignments.

What is a Vendor of Record (VOR)?

- A Supply Ontario Enterprise-wide Vendor of Record is established to reduce procurement costs by providing ministries with access to one or more contracted vendors of goods and services common to more than one ministry.
- Enterprise-wide VOR arrangements are mandatory where the estimated procurement value is \$30,300 or more prior to proceeding with an open competitive procurement opportunity.
- A Supply Ontario Enterprise-wide VOR, or VOR arrangement is the recommended approach as it allows the Ministry to leverage a Management Consultant, reduces procurement timelines, allows for flexibility to adapt to project needs, and reduces the number of procurements required to complete the work.
- A VOR arrangement authorizes one or more qualified vendors to provide goods or services for a defined time period on terms and conditions, including pricing, as set out in the particular VOR Agreement.

What is the VOR model?

Acquiring goods and services from a VOR arrangement is a two-stage process:

- **First stage:** Establishing the VOR arrangement through an open competitive process
- **Second stage:** Leveraging the VOR arrangement for a specific project.

How does selection take place (Technical and Financial Evaluation)?

Through the Technical Evaluation, the Ministry reviews and evaluates the Proponent's proposal based on the following criteria:

- Demonstrated knowledge and experience of the Proponent and the ESP,
- Understanding of the project and Ministry's business needs / requirements; and
- Proposed draft project work plan.

Engineering Scope

The ESP is required to provide wide-ranging engineering and technical services to support the Ministry's third-party due diligence review.

The technical evaluation and assessment includes:

- Undertake a review of existing asset information.
- Identify and summarize missing information or information gaps and verify the validity of provided information.
- Undertake a sample of physical site visits and assessment to conduct and verify asset inventory counts, inspect the condition and assess the quality of highway infrastructure.
- Hold technical stakeholder workshops on behalf of the Ministry to further develop the scope and scale of the sample assessment.
- Undertake a review of the City's engineering process/standards against the Ministry's engineering processes/standards and identify gaps.
- Identify all upcoming studies or contracts; planning studies; Environmental Assessments/Preliminary Design Reports and any associated environmental reports, technical reports, etc.; any planned future expansions and the impact to the assets including funding sources.
- May be directed to complete additional engineering analysis such as analysis of immediate, short term, and long-term needs based on the assets' current configuration and condition, safety considerations and legal risks and review future expansion needs and corresponding funding.

Specialties identified for these assignments include:

- Corridor Management
- Utilities
- Property
- Operational Services
- Foundations
- Maintenance
- Pavements & Geotechnical
- Highway Engineering
- Traffic Operations – Road Scheduling
- Standards & Contracts
- Structural
- Geomatics
- ITS – ATMS
- Electrical
- Drainage & Hydrology
- Environmental
- Traffic
- Financial Evaluation

ESP Qualifications/Requirements

Some qualifications/requirements of the ESP include:

- The ESP must be prequalified by the Ministry of Transportation's Registry Appraisal and Qualification System (RAQS) Engineering Service Provider (ESP). Only ESPs approved in RAQS for ESP in the Prime Specialty for Highway Engineering – Detail Design – Multilane Arterial and Expressway – Major Reconstruction and/or Widening can be a subcontractor in the submitted proposal.
- The ESP must have key staff meeting experience requirements similar to the MTO guidelines for RFQ and RFP requirements. In some cases, RAQs qualifications are key for some ESP roles.
- The ESP will carry out the technical evaluation and engineering assessments to support financial valuation and contract disentanglement workstreams.

Current Status

- MTO continues to work with the Consultant, Engineering Service Provider, City of Toronto, and City of Ottawa respectively on the due diligence assessments of the Gardiner, Don Valley Parkway and Ottawa Road 174.