




MTO/ACECO Meeting | AGENDA

February 9th, 2023, | 9:00 – 10:30 a.m. | TEAMS


Chair Jason White (MTO)

Invited Attendees

Doug DeRabbie (ACEC)	Jennifer Graham Harkness (MTO)
Bruce Matthews (ACEC)	Heather Evoy (MTO)
Duane Girard (GHD)	Emily Frazer (MTO)
Chris McBride (WSP)	Janet Leader (MTO)
Gord Firth (WSP)	Neil Zohorsky (MTO)
	Michelle Pasqua (MTO)
	Alain Beaulieu (MTO)
	Michael O'Morrow (MTO)
	Kaitlin Sargent (MTO)
	Toni Hamilton (MTO)
	Michelle McGrath (MTO)

Items		
1	Introductions	Alain Beaulieu
2	MTO will be posting the meeting minutes to a public portal. ACEC requested to be notified when they are posted.	Alain Beaulieu
3	<p>TOR document updates</p> <p>A formal TOR for CA and Engineering subcommittees was provided to ACEC and comments were incorporated. Final draft has been provided to be endorsed by the Executives Committee. ACEC Member asking for a week to review the Executive Committee TOR sent with the agenda.</p> <p>Updated Contract Administration Generic TORs (RFP/RFQ) have been updated soon to include CAIS and CMS.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  ACECO-MTO CA Subcommittee TOR </div> <div style="text-align: center;">  ACECO-MTO ENG Subcommittee TOR </div> <div style="text-align: center;">  ACECO-MTO Executive Committee TOR </div> </div>	Michelle McGrath
4	<p>Contract Management System</p> <p>Construction contract module on track to go live on February 13th, 2023.</p>	Michelle McGrath

	<p>Received feedback on how to get access to past contracts.</p> <p>Reviewing potential to provide access to previous contract information. Possible data extraction or through a subscription to CMS.</p>	
5	<p>Estimating Guide</p> <p>New document to provide guidance to designers on estimating development and oversight for MTO projects.</p> <p>Posted on TCP. No comments received. MTO is grateful for ACEC volunteers to provide input during development of the guide.</p> <p>Comments received were related to public access to HiCo. This is not possible in the current system but will be a consideration in future.</p>	Michelle McGrath
6	<p>Update on the capital program</p> <p>Once again, we are expecting to spend our full budget this year.</p> <p>However, the YTD tendering volume has been lower than what we initially forecasted in the Spring of 2022.</p> <p>The primary reason is our efforts to accelerate delivery of the capital program in advance of the 2022 election. We advertised 65 tenders in the preceding Jan-Mar/22 period, valued at almost \$1B – an unusually high value for 1 quarter. Without acceleration, some of this activity would have landed in this year. We would prefer to see a steadier stream of work with a peak in late fall – we acknowledge this was an unusual year.</p> <p>Another reason for timing changes is project readiness, which is usually the primary cause of our variances – it’s hard to predict exactly when a project will be ready for advertising</p>	Michelle Pasqua Michelle McGrath

	<p>Project readiness is dependent on many factors, including the status of design, EA, and property acquisitions and more recently, the availability of internal resources. We understand resourcing issues have also been experienced in the design and construction industries.</p> <p>This is the forecast we shared with ORBA in December., with a range of 55 – 67 tenders expected in the final quarter</p> <p>Subsequently, we identified 55 contracts as expected early tenders in the refresh of the Ontario Hwys program, published on January 16th. These estimates are always fluid.</p> <p>We are taking action on our contract tendering and are aiming to stay on track for the January to March quarter. Design and engineering group is also working to make sure that the projects advanced bring the greatest value across the entire province.</p> <p>ACEC’s request for Project Pipeline-MTO will be providing that project pipeline PRQ, DB, Timing, Frequency aligned with OHP.</p> <p>ACEC asked that during an engineering subcommittee meeting Dec 13, Dan advised he would provide that list, when will that list be provided? Michelle to follow up on that list</p> <p style="text-align: center;">  ACEC - Capital Program Update Feb ! </p>	
7	Professional Matters The MTO Qualification Committee is obligated and has the authority to decide whether an incident should be referred to a professional or technical organization. There has been an increase in incidents in the recent months.	Jennifer Graham Harkness

	<p>MTO is open to suggestions on how to raise awareness regarding professional matters. ACEC advised to raise awareness on professional obligations, aligning with the new PEO PEAK requirements.</p> <p>ORBA to receive the same messaging.</p> <p>Next Step is to ask the engineering subcommittee to bring this forward to determine what actions ACEC and/or MTO can take to raise awareness.</p> <p>ACEC referenced a course previously provided at MTO - Fraud Awareness. Something similar would be a possible action.</p>	
<p>8</p>	<p>Excess Soil Regulation</p> <p>MTO is willing to participate in a working group to discuss Qualified Person and requirements under the legislation and how it applies to design. ACEC to organize the meeting.</p> <p>ACEC to host a webinar. A lot of interest in this topic.</p> <p>On the design side, what is needed from the ministry to better support. – This is something to be discussed at the sub engineering committee</p> <p>Tracked last years projects in the intent to learn where the issues come up.</p>	<p>Michelle McGrath</p>
<p>9</p>	<p>Construction material price Indices</p> <p>MTO is adding a payment adjustment price index for steel price based on IPPI, similar to PGAC and is engaged when price fluctuates beyond 10%</p> <p>Have been working with ORBA for several months</p> <p>Adding fuel and AC price adjustment on additional items</p> <p>To be posted on the TCP in the next few months.</p>	<p>Alain Beaulieu</p>

	<p>Further consideration required prior to implementation</p> <p>At the end of march MTO will be hosting a webinar on policy and standards updates planned for 2023/24. All stakeholders including ACEC will be invited to participate.</p>	
10	<p>HiCo Updates</p> <p>Updates to HiCo will be made in the spring</p> <ul style="list-style-type: none"> - 2 main impacts on estimates: <ul style="list-style-type: none"> o Provide to justification for manual estimates needs supporting documentation o Calculation for lump sum items will be disabled 	Michelle McGrath
11	<p>Selection Process/Procurement for RFPs/RFQs - Update re an MTO response target date</p> <p>MTO shared the selection process for RFQ/RFP's.</p> <p>ACEC identified the range they have seen on carry over from phase 1 to 2 range from 5% - 85%. MTO came back and said we will give direction for 30-60%</p> <p>ACEC commented that the concern was lack of alignment to complexity and the inconsistent application of percentage</p> <p>-Further discussion to happen at Engineering Subcommittee meeting.</p>	Duane Girard Gord Firth
12	<p>Eng-Sub Com Draft Work Plan-</p> <p>A smaller group from Sub-Committee will be called to update the Draft Work Plan. The group will consist of 2-3 members from both MTO and ACEC. Items of discussion will include clarity on various columns and duplication of information.</p>	Bruce Matthews
13	<p>OACETT Experience</p> <p>OACETT reached out to the ministry last year indicated members are having issues getting</p>	Michelle McGrath

	<p>sufficient length of experience in “a season” to obtain certifications for their Road Construction Senior Inspector. Issue identified more so in the north. OACETT proposed to reduce the “one year” duration requirement to 6 (from 7) continuous months. The ministry agreed with the proposal and will be advising OACETT.</p>	
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Next Meeting Date: TBD