

**SITE SELECTION NOTIFICATION FOR EXCESS MATERIAL  
MANAGED AS DISPOSABLE FILL AND EXCESS SOIL**

**Contract Information**

MTO Contract No: \_\_\_\_\_

This form describes the notification process between the Owner (Ministry of Transportation (MTO)) and the Contractor, wherein the Contractor formally notifies MTO that agreement has been reached with a third-party property owner for the disposition of Contract generated excess material. Such excess material, managed as disposable fill, shall be limited to one or a combination of: earth (excluding reusable excess soil), aggregate, swamp material, rock, natural wood, and debris from open fires, provided the conditions on management are satisfied.

In 2019, Ontario finalized a new regulation relating to excess soil management. Any excess soil managed through OPSS180 should be in accordance with [O. Reg. 406/19: On-Site and Excess Soil Management](#) and the associated document referenced in the regulation [Rules for Soil Management and Excess Soil Quality Standards](#).

This form can be used to help support compliance with the beneficial reuse of excess soil and related management requirements while excess soil is at a reuse site, before it is finally placed, as outlined in O. Reg. 406/19.

**Site Information**

Registered Property Owner(s) for the subject property: \_\_\_\_\_

The subject property use description: \_\_\_\_\_

Surrounding Watercourses, Waterbodies, Wetlands, etc.: \_\_\_\_\_

**Type of Excess Material**  Disposable Fill  Reusable Excess Soil

**Disposable Fill**

Maximum Quantity (tonnes/cubic metres) and Type of Excess Material used as Disposable Fill:

\_\_\_\_\_  
\_\_\_\_\_

**Reusable Excess Soil**

A description of the beneficial purpose for which the Excess Soil is to be reused at this site:

\_\_\_\_\_

Quantity (cubic metres) of excess soil required at this site for the identified beneficial purpose:

\_\_\_\_\_

The Excess Soil Quality Standards Table(s) that apply to this site:

\_\_\_\_\_

Confirmation that Excess Soil Quality Standards applicable to this site align with the quality and quantity of excess soil planned to be brought to this site:

\_\_\_\_\_

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

Select address type:

Civic Address; OR  Lot & Concession; OR  Part & Reference Plan

Civic Address:

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

Municipality: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Lot & Concession:

Geographic Township: \_\_\_\_\_

Lot: \_\_\_\_\_

Concession: \_\_\_\_\_

County/Region/District: \_\_\_\_\_

Part & Reference Plan:

Address Description: \_\_\_\_\_

Part: \_\_\_\_\_

Reference Plan: \_\_\_\_\_

This is to notify you, MTO, that permission has been obtained from the property owner(s) named herein for the management of excess materials from this Contract.

The property owner has signed and been provided with a copy of this form and has been advised that MTO form PH-CC-183, Property Owner's Release, will also be required. The use of this management site will comply with the following:

**Conditions on Management**

- a) Swamp material, natural wood, and debris from open fires managed as disposable fill will be top covered by a minimum of 300 mm of earth or topsoil. Swamp material, natural wood, and debris from open fires managed as disposable fill may only be placed:
  - i. A minimum of 2 m above the level of ground water
  - ii. A minimum of 30 m away from waterbodies
  - iii. A minimum of 100 m away from any water wells
  - iv. A minimum of 100 m away from residences

**Salt-Impacted Excess Soil shall only be placed:**

- a) Where it is reasonable to expect that the soil will be affected by the same chemicals as a result of continued application of a substance for the safety of vehicular or pedestrian traffic under conditions of snow or ice; or
- b) At an industrial or commercial property use where non-potable excess soil quality standards would be applicable; or
- c) At least 1.5 m below the surface of the soil.

**Salt-Impacted Excess Soil shall not be finally placed:**

- a) Within 30 m of a waterbody;
- b) Within 100 m of a potable water well or area with an intended property use that may require a potable water well; or
- c) On lands that will be used for growing crops or pasturing livestock unless the excess soil is placed 1.5 m or greater below the soil surface.

I/We state that I/we are the registered owner(s) of the property identified above and I/we agree to sign the Property Owner's Release after the Contractor has placed the excess material on the above-noted property in accordance with the terms of this form.

These conditions do not supersede any constraints imposed on this property by Federal, Provincial, or Municipal, including Conservation Authority, statute or regulations and bylaws made thereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Print Contractor's Name & Field Representative's Name

\_\_\_\_\_  
Contractor's Field Representative Signature

\_\_\_\_\_  
Print Registered Property Owner's Name(s)

\_\_\_\_\_  
Registered Property Owner's Signature(s)

cc: Contract Administrator, Contract Services Administrator, Area Manager – Construction, Property Owner(s), Contractor