



This is to certify that Contract # *Insert Number* for the following:

short description of the Work as described in the executed contract

was substantially performed on: *Insert Date*

Recommended by: *Signature of Contract Administrator*
Contract Administrator

Insert Date
Date Recommended

Approved by: *Signature of Area Manager, Construction* *Insert Date*
(payment certifier) Area ~~Contracts-Engineer~~ Manager Construction
Date Certified

Insert Address of Area Manager, Construction
Address

Insert County/District/Regional Municipality/Town/City in which the Work is located
County/District/Regional Municipality/Town/City in which the Work is located

Insert street address and city, town, etc.

If no street address, the Work location as described in the executed contract
street address and city, town, etc.. If no street address, the work location as described in the executed contract

Name of Owner: Her Majesty The Queen in Right of Ontario as represented by the
Minister of Transportation

Address for Service: Ministry of Transportation
Insert Address of Ministry Office Administering the Contract

Name of Contractor: *Insert Name*

Address for Service: *Insert Contractor's Address*

Office to which claim for lien must be given to preserve lien:

**Ministry of Transportation of Ontario
Director, Legal Services Branch
125 Sir William Hearst Avenue, 1st Floor
Downsview, Ontario
M3M 0B5**

This notice published in the *Insert the name of Construction Trade Newspaper as declared by the Contractor* on PH-CC-817 on: *Insert Date*

- Distribution: 1) Contractor
2) Contract Administrator (file)
3) Team Lead, Contract Tendering – Contract Management Office, St. Catharines
4) ~~Regional Operations Office~~ Construction Management Office